

IUPUI Office of the Bursar
P.O. Box 6020, Indianapolis, IN 46206

Understanding Your Bill

As of Fall 2006, IUPUI began the exclusive use of electronic billing. IUPUI no longer sends out paper bills. Notification of a bill is sent to the student's IU email account and any authorized payer's email account. Bills may be viewed on QuikPAY via [OneStart](#).

- **Statement Date:** The date the invoice notification was sent.
- **Due Date:** The date the Minimum or Total payment is due.
- **In Bill #:** Internal office billing sequence number.
- **Previous Balance:** The balance of the last Bursar statement.
- **Minimum Due:** The minimum amount to be paid if you want to be enrolled in the Installment Plan. By paying the amount listed under the "Minimum Due" you agree to pay the additional "Deferment Charge" which will be added to the next bill. The Minimum or Total Due must reach the Office of the Bursar by the due date, otherwise your account may be assessed Late Payment Fees.

Direct Deposit

Don't let the holiday mail schedule delay your Bursar refund. Sign up for direct deposit today!

To sign up:

- Log on to OneStart at www.onestart.iu.edu
- Click on the brown "Service" tab
- Select "Self-Service" on the left hand side
- Scroll down and select the "Bursar/Financial Aid" link
- Click "Sign Up for Direct Deposit"
- Update account type (checking or savings) routing number and account number
- Click the "Next" button
- Verify personal information
- If correct, click on next
- Check the box to accept the terms and conditions
- Click on the agree to terms box
- Click next
- Click exit

INDIANA UNIVERSITY

John Sample Student - 0000123456

Most Recent Statement

Your most recent statement appears below. This statement does not reflect any new activity on your bursar account since the last statement was generated.

- To view statements, select "Statement History."
- To make a payment, select "Make Payment."
- To pay by check, click on: "Printable Statement," print the account statement, detach the bottom portion, and mail it along with your check to the address on the statement.

Note: A "Previous Balance" appearing on this statement was due on an earlier Due Date. If the previous balance was paid, it will be reflected on this statement. Any amount not paid is considered past due. Please refer to your "Statement History" for previous balance details and due dates.

Statement Date	01/17/2007	Due Date	02/02/2007
Invoice ID	In Bill # 0000765432	Previous Balance	\$ 0.00
University ID	#0000123456	Minimum Due	\$134.53
Name	Student, John	Total Due	\$134.53

Statement notification sent to jssample@iupui.edu

Statement Details

Payments and Financial Aid

12/28/2006	Payment by Web - Credit Card	\$59.00 CR
	Total Payments and Financial Aid	\$59.00 CR

Messages

The University reserves the right to restrict services, deny registration, impose late fees, assess returned items service charges, terminate any student registration, and pursue approved collection methods against any account that is past due.

If paying by check we may choose to convert your paper check into an electronic transaction. The amount of your check may appear as an electronic transfer of funds on your bank statement.

You agree that if another person submits a check on your behalf, that individual is considered your agent and was provided with the information on this notice. For more information, please see our webpage: www.bursar.iupui.edu/



[OneStart](#) is a web portal designed for IU students. From this site students may perform numerous self-service functions electronically with ease and convenience in a user-friendly environment.

Log into [OneStart](#) at: <http://onestart.iu.edu>.
 You may use OneStart to:

- View and pay on your Bursar account
- Set up Authorized Payers
- Register for classes

- Access financial awards
- Accept or decline financial aid awards
- Update contact information and much more!

[The IUPUI Campus Center](#)



View Your Bill & Make a Payment

Bill notifications are ELECTRONIC. A notification is sent to the student's IU email address letting them know a bill is ready to be viewed. The balance of the student account, their current bill, plus their electronic bill history can be viewed by the student or their designated third party or authorized payer via the oneStart portal which can be accessed via <http://onestart.iu.edu>

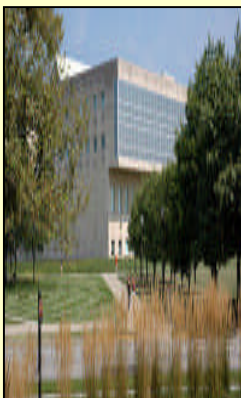
View Account Balance:

- Log on to OneStart
- Click the brown "Services" tab
- On the left hand side, click on the "Self-Service" category
- On the left hand side, under the "Most Popular" header, select "Bursar/Financial Aid"
- Click "Access E-bill"
- Click "View Account"

Make a Payment:

- Log onto OneStart
- Click the brown "Services" tab
- On the left hand side, click on the "Self-Service" category
- On the left hand side, under the "Most Popular" header, select "Bursar/Financial Aid"
- Click "Make a Payment"
- Click "Make Payment"

Installment Plan



An Installment Plan Option will be offered to qualifying students who register between October 22, 2007, and December 3, 2007. The Installment Plan will allow you to pay 40 % of your billed Spring charges by December 18, 2007, for a \$25

Deferment Service Charge. The minimum amount you must pay by December 18th will be noted on your Bursar bill and must be received by the due date in order to approve your participation in the Installment Plan. You will be given an opportunity to pay 50% of the remaining 60% on your next bill due date of January 15, 2008.

Should you choose to pay this amount, you will be charged an additional \$11.50 deferment service charge with your final installment being due February 26, 2008.

Authorized Payers and Third Party Access



Authorized Payers:

Students can add an authorized payer via www.onestart.iu.edu. From here, students create a unique usercode/password combination for each authorized payer.

Once authenticated, authorized payers can view their student's account and make payments. Authorized payers will receive email notifications when new bills are sent to their QuikPAY account or their payment has been received.

Third Party Access:

While University officials are prohibited from releasing confidential student information (even to parents paying the bills) students may grant permission to a third party to view portions of their record.

The Indiana University Third Party Access service allows students to set up parents, guardians, spouses, etc. to view certain portions of their student record including grades, billing and fee assessment, financial aid awards and more.

For more information about this useful service, visit:

<http://registrar.iupui.edu/third-party/>

FERPA

IUPUI, in compliance with the Family Educational Right and Privacy Act, provides that, with the exception of directory information, all student records are confidential and available only to the student. The Family Educational Rights and Privacy Act (FERPA) affords students certain privacy rights with respect to their education records. In order to give another person access to your records, you must select them as a "Designated Third Party" in OneStart. If you wish to identify someone as a Designated Third Party, go to the website below, complete, and return the form to the address specified on the form.

<http://registrar.iupui.edu/ferpa/begin.html>

Refunds

The official refund policy is located at: http://www.bursar.iupui.edu/refund_policy.htm

Here are some refund options:

- Sign up for Direct Deposit via OneStart to have your refund electronically deposited into your bank account.
- Transfer your refund to your JagTag
- U.S. Postal Mail will be used if neither of the above options is selected.

jagtag is your campus debit card

Transfer Excess Financial Aid to your **jagtag**

- Grab a coke
- Buy your books
- Pay for lunch
- Print a paper
- Get a snack
- Shop in gift shops
- Much More!

Deposits can be made anytime to make purchases all across campus. As an IUPUI student, your account already exists. Start the process by simply making a deposit.

Sign up to have your excess financial aid transferred to your Jagtag! Visit our website at www.jagtag.iupui.edu. Complete and return the form to Campus Card Services by December 21, 2007! We believe this is the most convenient way for you to get access to your refund for books, printing, food, and all your campus needs!

It's convenience and security without cash!

Recharge your JagTag balance on-line anytime!

www.jagtag.iupui.edu (317) 274-5177

IUPUI

Refund Appeals

Students who were required to involuntarily withdraw from one or more courses due to circumstances outside of their control may submit the appeal application to request a refund of fees.

Email the Appeals Coordinator:

feeappls@iupui.edu

Appeal Procedures:

<http://www.bursar.iupui.edu/Appeals.htm>

Appeal Application:

http://www.bursar.iupui.edu/Fee_Appeal_Application.pdf

Registration Agreement

When you register, the University reserves specific class spaces for you and commits resources to provide the instruction you have selected. On your part, you assume the responsibility for paying those course fees or for notifying the University if you decide not to attend. The availability of courses is subject to change. A section may be cancelled due to low enrollment or departmental staffing considerations. The **department** canceling a class will notify registered students and help them make alternate arrangements, if necessary. Registered students also will be **notified** if the meeting time and/or location of a course has changed since the student registered.

Your registration will not automatically be cancelled for nonpayment of fees. You must either pay your fees or notify us by the **first week of classes** if you do not intend to return to IUPUI for the semester. Canceling your registration by the **first week of classes** releases your class spaces in time to be available to other students. If you decide to cancel your registration, log on to **Onestart Self Service**, click on **Drop/Add Classes** and proceed to drop all classes.

Mandatory Fees

The Athletic, Activity, Technology, and General Services fees are mandatory. Income received from the Athletic Fee is used to partially fund intercollegiate athletics at IUPUI. In exchange, each student receives free admission to all home athletic contests.

Income received from the Activity Fee is distributed to units on campus to support their global service, including the IUPUI Student Center, The Sagamore, intramural sports and the student government body.

Income received from the Technology Fee is used to support computing capabilities and information systems that are available to all students.

The General Services Fee supports student services, programs, and facilities for all students. In 2007-08 these funds will support health, transportation, leadership, and child care services.

Late Payment Fee

Due dates can be found at <http://www.bursar.iupui.edu/duedates.asp>. IUPUI charges a monthly late payment fee for all past due accounts. In addition to late fees, IUPUI reserves the right to restrict services, terminate enrollments, contract for outside collections, and pursue legal action in the collection of any past due debt, at the expense of the debtor.

Title IV

The Department of Education regulations require that an educational institution obtain a Title IV authorization from students to determine how Financial Aid monies are used after disbursement. As a student, there are three important points to remember if a signed Title IV form is submitted to IUPUI:

- Disbursements can pay for costs other than tuition, such as parking decals, recreation fees, etc...
- Disbursements can pay prior semester charges not greater than \$100.
- Disbursements can be held for ten days to resolve eligibility requirements

If IUPUI does not have a signed authorization form on file from a student, it is very likely that charges due will remain on a student's Bursar account, even after the student receives a refund.

To complete a Title IV Authorization, visit <http://www.bursar.iupui.edu/forms/TitleIV.pdf>. Print, sign, and return via mail to the Bursar Office.

Financial Aid

December 28, 2007, is the first date "Anticipated Aid" transfers as an actual award credit to your student account. If you are expecting financial aid and you do not see any entries under "Payments and Financial Aid" or "Anticipated Aid" on your Bursar bill, please view your **OneStart** account for the most up to date information. These "anticipated" credits are not "actual" credits but reflect the YEARLY award amount which will be replaced by the term award credits if you remain eligible. Anticipated Aid credits appear on your Bursar bill for the purpose of determining the amount you owe. These are not "actual" credits. Anticipated Aid credits will be replaced with award credits if you remain eligible. To contact the Office of Student Financial Aid Services, email finaid@iupui.edu or call (317)274-4162.

Sponsored Students

Sponsored students receiving payment for educational expenses from employers, the government or military may email sponsor questions to:

sponsor@iupui.edu

For more information regarding sponsors:

[Click Here](#)

Additional Contacts

Student Financial Services

finaid@iupui.edu

(317) 274-4162

Office of Student Scholarship

escholars@iupui.edu

(317) 274-5516

Office of the Registrar

iupuireg@iupui.edu

(317)274-1501